CITY OF CHARLES TOWN
CITY COUNCIL
AGENDA • DECEMBER 15, 2025

Regular Session **COUNCIL CHAMBERS** **7:00 PM**
101 E Washington Street, Charles Town, WV 25414

CALL TO ORDER

1. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

2. APPROVAL OF MINUTES

: **2025-1367:** City Council Meeting Minutes - December 1, 2025
City council meeting minutes - December 1st draft.pdf

3. PUBLIC COMMENT

4. WARD REPORTS

5. MAYOR'S REPORT

6. COMMITTEE REPORTS

: **2025-1368:** Finance Committee Meeting - December 9, 2025
FinanceCommitteeReport_09December2025_rmt.pdf

7. CITY MANAGER REPORT

: **2025-1369:** City Manager Report - December 15, 2025
CMR 15 December 2025.pdf

8. POLICE CHIEF REPORT

9. UNFINISHED BUSINESS

10. NEW BUSINESS

: **2025-1371:** FY2026 Capital Budget Revision #6
Capital Budget 6th Revision.pdf

: **2025-1372:** B&O Rate Discussion - Possible Executive Session

: **2025-1376:** City Wide Tree Maintenance RFP
Proposal Jefferson Memorial Park 1112042 08-29-2025 - Viking.pdf

11. REFERRALS TO COMMITTEES/COMMISSIONS

12. APPROVAL OF BILLS

: **2025-1370:** Payment of Bills - December 15, 2025
GEN FUND COUNCIL REPORT 2025-12-15.pdf

COUNCIL REPORT PCARD 12-15-25.pdf
PARKS N REC COUNCIL REPORT 2025-12-15.pdf
CAPITAL RESERVE COUNCIL REPORT 2025-12-15.pdf
SPECIAL RUN CAPITAL RESERVE 12-15-25.pdf

13. ADJOURNMENT

14. INFORMATION ONLY - NEXT MEETING, City Council Workshop, Monday, January 5, 2026, at 5:00PM and City Council Meeting, January 5, 2026, at 7:00PM.

: **2025-1373:** Infrastructure Committee Report - November 24, 2025
Infrastructure Report November 2025.pdf

: **2025-1374:** Wreaths Across America Proclamation
Wreaths Across America Proclamation.pdf

: **2025-1375:** City of Charles Town Council Schedule/Holiday Schedule
2026 Council Meeting Schedule.pdf
2026 City of Charles Town Holiday Schedule.pdf

15. NOTICE: The Public May View the Meeting Live by Clicking on the Event Link at: https://www.charlestownwv.us/government/agendas_minutes.php